



Guarding safety checklist			
check	yes	no	n/a
Are operators and maintenance personnel properly trained, familiar with the operation and set up of machinery and able to demonstrate safety features?			
Where fixed guards are provided, are they of substantial construction, and secured into position while machinery is in operation?			
Where interlocking guards are provided, do they prevent operation of the machinery when open, and are the guards prevented from opening while the machinery is in operation?			
Where a presence sensing system is used, does it operate as intended and stop the machinery when the light beams or sensors are interrupted?			
Do guards protect against hazards to the rear and sides of machinery?			
Are pre-operational checks conducted to ensure safety features are in working order?			
Are appropriate isolation procedures provided for maintenance?			
Are manufacturer's manuals available and understood by operators?			
Are machine controls protected to prevent unintentional operation, clearly marked and within easy reach of the operator?			
Are warning signs and decals clearly visible?			
Where it is not practical to provide guarding and people are required to operate or pass close to dangerous moving parts, is a safe system of work in place to reduce risk?			
Is it practical to provide a higher level of guarding than currently provided?			

Other sources of information:

- The Occupational Safety and Health Regulations 1996
- Code of practice: Safe guarding of machinery and plant;
- Guidance note: Isolation of plant
- Guidance note: Safe use of woodworking machinery
- Machinery and equipment safety – An introduction

WorkSafe website  
[www.worksafe.wa.gov.au](http://www.worksafe.wa.gov.au)