



## **Unrestricted Asbestos Licence Application Guide**

### **Work Covered by a Licence**

An unrestricted asbestos licence is required in Western Australia for work involving the removal of asbestos-containing material. Only an Unrestricted Asbestos licence holder or an employee of a licence holder may carry out this type of work.

### **Licence Application**

A person can apply to WorkSafe, for an unrestricted asbestos licence. The application should be sent to The Director, Business Service Centre, WorkSafe, PO Box 294 West Perth WA 6872 accompanied by the required fee (Please contact this office for the current unrestricted asbestos licence fee), which is refunded if the application is refused.

The application must include:

- Application form;
- Application fee (as shown in Schedule 6.2A of the *Occupational Safety and Health Regulations 1996*)
- Asbestos removal work procedures manual;
- Asbestos removal work training manual;
- Details of unrestricted asbestos licences (or equivalent) issued in other States or Territories;
- Curriculum vitae of each person employed as a manager or supervisor of unrestricted asbestos work;
- Any other relevant information that may support the application.

The applicant will be interviewed by WorkSafe to progress the application.

### **Assessment of Application**

The submission is assessed according to the following criteria:

- Procedures manual describes all asbestos removal methods covered by the licence and is compatible with the National Code of Practice for the Safe Removal of Asbestos;
- Procedures manual includes all legal requirements associated with removal work;
- Training manual covers the training of all employees involved in asbestos removal work and is compatible with the National Code of Practice;
- Training is carried out by a competent person;

- Equipment for asbestos work is either approved (vacuum cleans and respiratory protection) or otherwise compatible with the National Code of Practice;
- Satisfactory previous experience in unrestricted asbestos work. At least one person must have adequate experience at a supervisory level in unrestricted asbestos work;
- Satisfactory performance of unrestricted asbestos work in other States and Territories, if applicable

### **Issue of Licence**

A licence is issued by the Director, Business Service Centre if satisfied that the applicant can carry out unrestricted asbestos work in a safe and proper manner.

Each licence is endorsed with a number of conditions, which relate to the way unrestricted asbestos work is carried out. A licence is valid for a period of three years.

### **Relevant Documents**

Health (Asbestos) Regulations 1992  
Occupational Safety and Health Regulations 1996  
National Code of Practice for the Safe Removal of Asbestos

Paul Hogg  
**Licensing Coordinator**  
**Business Service Centre**  
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**Occupational Safety & Health Regulations 1996**

**APPLICATION FOR AN UNRESTRICTED ASBESTOS LICENCE**

**Regulation 5.44**

**To:** The Director  
Business Service Centre  
WorkSafe  
PO Box 294  
WEST PERTH WA 6872

I hereby make an application for an Unrestricted Asbestos Licence under Regulation 5.44 of the Occupational Safety and Health Regulations 1996.

<b>Contractor's Name</b>
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<b>Workplace Trading Name</b>
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<b>Workplace Address</b>
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<b>Phone Number</b>	<b>Facsimile Number</b>
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<b>Email</b>
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<b>Postal Address</b>	<b>P/C</b>
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**The current application fee is forwarded herewith.  
I certify that the above information is true.**

<b>Name of Applicant</b>
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<b>Signature of Applicant</b>
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<b>Position</b>	<b>Date</b>
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