



Application for an Electrical Fitting Permit
 (Qualifications Gained Overseas)

Complete this form when applying for a permit to carry out electrical fitting work only.

Applicants with experience in electrical installing work are required to complete the form "Application for an Electrician's Licence (Qualifications Gained Overseas)"

Please print neatly in BLOCK LETTERS with a black or blue pen only

EW _____	<p>Applicant Details</p> <p>Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss</p> <p>Surname: _____</p> <p>Given Names: _____</p> <p>Date of Birth: _____</p>
Provide details of current residential address	<p>Residential Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
If same as above address, write "as above"	<p>Postal Address: _____</p> <p>Suburb: _____ State: _____ Postcode: _____</p>
Provide email address details if available	<p>Home Phone: _____ Work Phone: _____</p> <p>Mobile Phone: _____ Facsimile: _____</p> <p>Email: _____</p>
Sign and date before submitting application	<p>Declaration</p> <p>In accordance with regulation 59 of the <i>Electricity (Licensing) Regulations 1991</i>, I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Signature: _____ Date: _____</p>
All required information is to be submitted for this application to be accepted	<p>Application Checklist – Please Check:</p> <p>This application must be accompanied by the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Application fee of \$38.00 <input type="checkbox"/> Proof of identification in accordance with the attached Fact Sheet <input type="checkbox"/> Employment History along with details of electrical work experience undertaken in the past 5 years. This can be supplied in your resume and must include employment dates and location. <input type="checkbox"/> An Australian Recognised Trade Certificate in the trade of electrical mechanic or electrical fitter. Applications for an Australian Recognised Trade Certificate can be made by contacting Trades Recognition Australia on 1300 360 992 or by email to "ARTCenquiries@deewr.gov.au" <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <input type="checkbox"/> An Offshore Technical Skills Record issued by Vetassess <p>Once your application is received, you will be required to have your skills assessed by a Registered Training Organisation approved by the Electrical Licensing Board.</p> <p>When approval is given for the issue of an 'Electrical Fitting Permit', a registration fee of \$201.00 will be required. Your registration will be valid for a period of three years from the date of issue.</p>

**Credit card
details submitted
as payment
remain
confidential at all
times**

Payment Details

- Cash payment (please do not post cash)
- Cheque enclosed (made payable to Department of Commerce)
- Credit Card payment MasterCard Visa

Card Number _____ / _____ / _____ / _____ Expiry Date /

Cardholder's Name: _____ Amount \$
(PLEASE PRINT)

Cardholder's Signature: _____

Fact Sheet

Proof of identity of applicants for an electrical or gas worker's licence

March 2009

The Licensing Office of EnergySafety WA maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

At least one document provided must show the signature of the applicant.

Name of the signatory verified from one of the following:

70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (E.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory)

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence

Name and Address of signatory verified from any of the following:

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following:

25 POINTS

- Marriage Certificate (for maiden name only)
- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following:

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence

