



Restoration of Name to the Electrical Licensing Register

	Please print neatly in BLOCK LETTERS with a black or blue pen only
Details of electrical licence to be restored	Licence No: _____ Date Expired: _____
Tick your selection	Details of Licence to be restored Please indicate which type of electrical licence you require to be restored: <input type="checkbox"/> Electrician's Licence <input type="checkbox"/> Electrical Contractor's Licence <input type="checkbox"/> Restricted Electrical Worker's Licence <input type="checkbox"/> In-House Electrical Installing Work Licence
Please complete all details	Applicant Details Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Surname: _____ Given Names: _____ Date of Birth: _____ Business Name: _____ Trading Name: _____
Provide details of current street address	Street Address: _____ Suburb: _____ State: _____ Postcode: _____
If same as above address, write "as above"	Postal Address: _____ Suburb: _____ State: _____ Postcode: _____
Provide email address details if available	Home Phone: _____ Work Phone: _____ Mobile Phone: _____ Facsimile: _____ Email: _____
	Has your licence been cancelled for more than two years? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you hold a current electrical worker's licence or electrical contractor's licence from another State or Territory of Australia or New Zealand? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the following details AND a legible copy of both sides of your current interstate or New Zealand licence registration: Licence Number: _____ Grade: _____ Endorsement/s: _____

<p>Please provide details of electrical work experience undertaken since registration expired</p>	<p>Employment History</p> <p>Employer: _____</p> <p>Employed from (date): _____ to (date): _____</p> <p>Location: _____</p> <p>Details of electrical work experience: _____</p> <p>_____</p> <p>_____</p>																					
<p>Contractors and in-house licence holders to provide details of nominees Nominees not previously registered must apply to be registered using the appropriate form from the Licensing Office Nominees wishing to be removed from the register must inform the Licensing Office in writing</p>	<p>Electrical contractor's and in-house installing work licence applicants only to provide details</p> <p>Provide details below of electrical worker's licences held by nominees that are registered with the Electrical Licensing Board. Continue overleaf if required.</p> <table border="1"> <thead> <tr> <th data-bbox="341 622 539 651">Licence No.</th> <th data-bbox="571 622 1214 651">Name, Address and Phone No.</th> <th data-bbox="1257 622 1414 651">Endorsements</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table> <p>For electrical contractor licence holders only, a recent Certificate of Currency (issued within the last 30 days) from a reputable insurer providing civil liability indicating that the business trading under the name as stated above is covered.</p>	Licence No.	Name, Address and Phone No.	Endorsements	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<p>Licence holder and/or manager/ proprietor of business to sign and date</p>	<p>Declaration</p> <p>In accordance with regulation 59 of the <i>Electricity (Licensing) Regulations 1991</i>, I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Signature: _____ Date: _____</p>																					
<p>All required information is to be submitted for this application to be accepted</p>	<p>Completed Application -</p> <p>This application must be accompanied by the following:</p> <p><input type="checkbox"/> Electrical contractors MUST provide a Certificate of Currency issued within the last 30 days from a reputable insurer providing civil liability indicating that the business trading under the name as stated above is covered.</p> <p><input type="checkbox"/> If applicable, a clear copy of both sides of your current electrical licence registration from Australia or New Zealand.</p> <p><input type="checkbox"/> Application for restoration fee of \$38.00.</p> <p><input type="checkbox"/> Registration fee as indicated below:</p> <ul style="list-style-type: none"> - electrical worker's licence (valid for five years) \$335.00 - in-house installing work licence (valid for one year) \$199.00 - electrical contractor's licence (valid for one year) \$398.00 <p><input type="checkbox"/> Proof of identification in accordance with the attached Fact Sheet</p> <p>Applicants may be required to sit an examination or enrol in an appropriate course of study to enable restoration of their electrical licence.</p>																					
<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details</p> <p><input type="checkbox"/> Cash payment (please do not post cash)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Commerce)</p> <p><input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>Card Number _____ / _____ / _____ / _____ Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____ Amount \$ <input type="text"/></p> <p style="text-align: center;">(PLEASE PRINT)</p> <p>Cardholder's Signature: _____</p>																					

Fact Sheet

Proof of identity of applicants for an electrical or gas worker's licence

March 2009

The Licensing Office of EnergySafety WA maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

At least one document provided must show the signature of the applicant.

Name of the signatory verified from one of the following:

70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (E.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they **contain a photograph or signature** that can be matched to the signatory)

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence

Name and Address of signatory verified from any of the following:

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following:

25 POINTS

- Marriage Certificate (for maiden name only)
- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following:

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence

