



## Application for an Electrician's Licence on Completion of an Apprenticeship in Western Australia

Please print neatly in **BLOCK LETTERS** with a black or blue pen only

<b>EW</b> _____	<b>Applicant Details</b> Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Surname: _____ Given Names: _____ Date of Birth: _____
<b>Provide details of current residential address</b>	Residential Address: _____ Suburb: _____    State: _____    Postcode: _____
<b>If same as above address, write "as above"</b>	Postal Address: _____ Suburb: _____    State: _____    Postcode: _____
<b>Provide email address details if available</b>	Home Phone: _____    Work Phone: _____ Mobile Phone: _____    Facsimile: _____ Email: _____
<b>Sign and date before submitting application</b>	<b>Declaration</b> In accordance with regulation 59 of the <i>Electricity (Licensing) Regulations 1991</i> , I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge. Signature: _____    Date: _____
<b>All required information is to be submitted for this application to be accepted</b>	<b>Completed Application – Please check:</b> This application must be accompanied by the following: <input type="checkbox"/> Application fee of \$38.00 <input type="checkbox"/> Proof of identification in accordance with the attached Fact Sheet <input type="checkbox"/> Registration fee of \$335.00 (this will cover registration for five years) <input type="checkbox"/> A copy of your Trade Certificate issued by the WA Department of Education and Training <input type="checkbox"/> A copy of your Certificate III in Electrotechnology Systems Electrician or Certificate III in Engineering – Electrical/Electronic Trade issued by your Registered Training Organisation <input type="checkbox"/> A letter of confirmation or a copy of your academic statement confirming that the capstone assessment has been successfully completed <b>If you commenced your apprenticeship prior to 1 July 2001, please also provide a copy of your final academic statement, listing all completed modules.</b>
<b>Credit card details submitted as payment remain confidential at all times</b>	<b>Payment Details</b> <input type="checkbox"/> Cash payment (please do not post cash) <input type="checkbox"/> Cheque enclosed (made payable to Department of Commerce) <input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa Card Number _____ / _____ / _____ / _____    Expiry Date <input type="text"/> / <input type="text"/> Cardholder's Name: _____    Amount \$ <input type="text"/> <small>(PLEASE PRINT)</small> Cardholder's Signature: _____

# Fact Sheet

# Proof of identity of applicants for an electrical or gas worker's licence

March 2009

The Licensing Office of EnergySafety WA maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

**At least one document provided must show the signature of the applicant.**

**Name of the signatory verified from one of the following:**

70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (E.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

**Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory)**

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence

**Name and Address of signatory verified from any of the following:**

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

**Name of signatory verified from any of the following:**

25 POINTS

- Marriage Certificate (for maiden name only)
- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

**Name and Date of Birth verified from any of the following:**

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence

