



Licensing Office Hours  
 8:30 am to 5:00 pm Mon to Fri

## Application for a Gasfitting Permit Statutory Declaration - Mutual Recognition (Western Australia) Act

	<p><b>Applicant Details</b></p> <p>Title:                    Mr            Mrs            Ms            Miss</p> <p>Surname: _____</p> <p>Given Names: _____</p> <p>Date of Birth: _____</p>
<b>Provide details of current residential address</b>	<p>Residential Address: _____</p> <p>Suburb: _____                    State: _____                    Postcode: _____</p>
<b>If same as above address, write "as above"</b>	<p>Postal Address: _____</p> <p>Suburb: _____                    State: _____                    Postcode: _____</p>
<b>Provide email address details if available</b>	<p>Home Phone: _____                    Work Phone: _____</p> <p>Mobile Phone: _____                    Facsimile: _____</p> <p>Email Address: _____</p>
<b>Current address of employer must be provided</b>	<p><b>Employer Details</b></p> <p>Employer's Name: _____</p> <p>Business Address: _____</p> <p>Suburb: _____                    State: _____                    Postcode: _____</p>
<b>If same as above address, write "as above"</b>	<p>Postal Address of Employer: _____</p> <p>Suburb: _____                    State: _____                    Postcode: _____</p>
<b>Provide email address details if available</b>	<p>Business Phone: _____                    Facsimile: _____</p> <p>Email Address: _____</p>
<b>Enter occupation you are registered for and in which State of Australia the registration is held</b>	<p>I am registered for the occupation of: _____</p> <p>In the following State(s) of Australia:</p> <p>NSW <input type="checkbox"/>                    VIC <input type="checkbox"/>                    SA <input type="checkbox"/>                    TAS <input type="checkbox"/></p> <p>QLD <input type="checkbox"/>                    NT <input type="checkbox"/>                    ACT <input type="checkbox"/></p>
<b>Enter class of gasfitting you are seeking</b>	<p>I am seeking registration for the following class of gasfitting:</p> <p><b>G</b> <input type="checkbox"/>                    <b>E</b> <input type="checkbox"/>                    <b>I</b> <input type="checkbox"/>                    <b>P</b> <input type="checkbox"/></p> <p><b>Type of Gas</b>                    <b>Type of Work</b></p> <p>NG <input type="checkbox"/>                    Installing <input type="checkbox"/></p> <p>LPG <input type="checkbox"/>                    Servicing <input type="checkbox"/></p> <p>CNG <input type="checkbox"/>                    Commissioning <input type="checkbox"/>                    1GJ <input type="checkbox"/>                    5GJ <input type="checkbox"/>                    20GJ <input type="checkbox"/>                    over 20GJ <input type="checkbox"/></p> <p>LNG <input type="checkbox"/>                    Pipework <input type="checkbox"/></p> <p>Please refer to fact sheet for details of classes of gasfitting.</p>

<p><b>Read the statements listed to ensure you comply with all requirements</b></p>	<p>The following statements are in accordance with Section 19 (2) of the <i>Mutual Recognition (Western Australia) Act 2001</i> and must be read, understood and declared to be true and correct for this application to be accepted.</p> <p>I declare the following:</p> <ul style="list-style-type: none"> <li>• I am not the subject of disciplinary proceedings in any State (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to the occupations stated in this application.</li> <li>• The registration I hold for this occupation in another State of Australia is not cancelled or currently suspended as a result of disciplinary action.</li> <li>• I am not otherwise personally prohibited from carrying on any such occupation in any State and am not subject to any special conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings in any State.</li> <li>• I have specified any special conditions that I am subject to carrying on in regard to the occupation as stated in this application.</li> <li>• I give consent to the making of inquiries of, and the exchange of information with, the authorities of any State regarding my activities in the relevant occupation or occupations or otherwise regarding matters relevant to this application.</li> </ul>
<p><b>Sign and Date before submitting application</b></p>	<p><b>Declaration</b></p> <p>In accordance with Section 19 of the <i>Mutual Recognition (Western Australia) Act 2001</i>, I declare that the documentation provided by me as evidence of my current registration in another State is either the original or a copy of the instrument evidencing my existing registration. I declare that the information in this application and any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Signature of person making declaration: _____</p> <p>Declared at: _____ on the: _____ day of: _____ 20 ____</p>
<p><b>An authorised witness includes, but is not limited to, a Commissioner for Declarations, a Justice of the Peace, a police officer, a teacher, a public servant or a post office master</b></p>	<p><b>Witness Details</b></p> <p><b><i>Authorised witnesses must be at least 18 years of age</i></b></p> <p>Name (please print): _____</p> <p>Signature: _____</p> <p>Position (please print): _____</p> <p>Address: _____</p> <p>Suburb: _____ State: _____ Postcode _____</p> <p>Home Phone: _____ Work Phone: _____</p> <p>Mobile Phone: _____ Facsimile: _____</p>
<p><b>All required information is to be submitted for this application to be accepted</b></p>	<p><b>Completed Application</b></p> <p>This application must be accompanied by the following:</p> <ul style="list-style-type: none"> <li>• A non refundable application fee of \$67.00</li> <li>• An original or copy of the instrument evidencing your existing registration from another State of Australia</li> <li>• Proof of identification in accordance with the attached Fact Sheet</li> </ul>
<p><b>Credit card details submitted as payment remain confidential at all times</b></p>	<p><b>Payment Details</b></p> <p><input type="checkbox"/> Cash payment (please do not post cash)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Commerce)</p> <p><input type="checkbox"/> Credit Card payment      <input type="checkbox"/> MasterCard      <input type="checkbox"/> Visa</p> <p>Card Number _____ / _____ / _____ / _____      Expiry Date <input type="text"/> / <input type="text"/></p> <p>Cardholder's Name: _____      Amount \$ <input type="text"/></p> <p>(PLEASE PRINT)</p> <p>Cardholder's Signature: _____</p>

# Fact Sheet

## Proof of identity of applicants for an electrical or gas worker's licence

March 2009

The Licensing Office of EnergySafety WA maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

### At least one document provided must show the signature of the applicant.

#### Name of the signatory verified from one of the following:

70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport

(E.g. this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

#### Name of signatory verified from one of the following (but only where they **contain a photograph or signature** that can be matched to the signatory)

40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence

#### Name and Address of signatory verified from any of the following:

35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

#### Name of signatory verified from any of the following:

25 POINTS

- Marriage Certificate (for maiden name only)
- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

#### Name and Date of Birth verified from any of the following:

25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence

