



**APPLICATION FOR REGISTRATION BY AN EXISTING CO-OPERATIVE**

Date Received

Section 23(1)

**Instructions**

Please complete in BLOCK LETTERS. Attach extra pages if needed. All references to dates should be in DD/MM/YYYY format.

**Privacy Statement – Please Read**

The Department of Commerce is collecting information on this form for the purposes of the *Co-operatives Act 2009* (the Act).

In accordance with the Act, a register of this information and any documents lodged with the Registrar will be available for inspection by the public upon payment of a prescribed fee. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

**Part 1 – Application Details**

**Section 1  
Application  
Details**

This application form **may only be used** by a co-operative that is presently registered under the *Companies (Co-operative) Act 1943*.

**Co-operative Registration Number:** .....

**Co-operative Name:** .....

**Proposed Co-operative Name (if differs):** .....

**Section 2  
Co-operative  
Details**

**Type of Co-operative to be Registered (tick as appropriate):**

Distributing

Non-distributing - with share capital

- without share capital

**Statement of primary activity:**

**Section 3  
Address of  
Co-operative**

**Registered Office:**

Address.....

Suburb..... State ..... Postcode .....

Preferred contact method:

- Mail
- Phone
- Email

Phone ( )..... Fax ( ).....

Email.....

**Principal Place of Business (if different to Registered Office):**

Address.....

Suburb..... State ..... Postcode .....

## Part 2 – Applicant Contact Details

### Applicant Name, Address and Contact Details

Title:  Mr  Mrs  Ms  Miss  Other (specify).....

Name of Applicant.....

Address.....

.....

Suburb..... State ..... Postcode .....

Business Phone ( )..... Business Fax ( ).....

Mobile..... Email .....

Preferred contact method:

- Mail  
 Phone  
 Email

## Part 3 – Checklist and Declaration

### Checklist and Declaration

I..... declare that I am authorised by the directors of the co-operative to file this application for registration.

I have attached the following as required by section 23(1) (*tick as appropriate*):

- a) Two copies of the proposed rules of the co-operative, certified by the directors or the committee of management as having been approved by special resolution;
- b) A copy of the special resolution approving of the proposed registration;
- c) A copy of the special resolution approving of any alterations of the co-operative's existing rules/constitution necessary to enable the co-operative to comply with the Act; and
- d) Other document (*please specify*) .....

I certify that all the information contained in this application is true and correct.

Signature of Applicant..... Date \_\_\_ / \_\_\_ / \_\_\_\_\_

## Lodgement Details

### Please Note

No registration fee is applicable for a co-operative registered under the *Companies (Co-operative) Act 1943*.

### Lodgement by Mail:

Department of Commerce  
 Locked Bag 14  
 Cloisters Square  
 PERTH 6850

### Lodgement in Person: (8.30am – 5.00pm)

Department of Commerce  
 Unit 4  
 321 Selby St North  
 Osborne Park 6017