



ThinkSafe Small Business Assistance Program Application form – Group consultation

WorkSafe provides up to five hours of free safety and health consultation to a group of eligible small businesses (less than 20 full time employees) in the following high-risk areas: **Agriculture, Forestry and Fishing; Construction; Health and Community Services; Manufacturing; Retail and Wholesale; and Transport and Storage.** The consultation is available for eligible business owners who may own more than one business in the same industry and would like to have managers from different branches participate; or wish to participate with one or more other business in the same industry.

The consultant will conduct a risk assessment at the host business's workplace and provide the host small business with a safety action plan. Host applicant will be required to arrange for other attendees. Group size is a minimum of 2 and a maximum of 5 participants from separate premises or businesses.

To access this service, please complete the details below and fax or mail the form to:

WorkSafe, PO Box 294, West Perth WA 6872

fax: (08) 9321 2148

Please answer ALL questions. Host organisation ONLY to fill in this form

Host Business/ Company Name:	
Host Australian Business Number (ABN):	
Host Business Address:	
Post code:	
Business owner:	Contact person:
Telephone: ()	Mobile:
E-mail:	Fax: ()
Industry and nature of business (please provide details so we can match you with an appropriate consultant):	
Is your business independently owned? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Is your business a franchise or part of a larger parent organisation? <input type="checkbox"/> No <input type="checkbox"/> Yes; please state the company name.....	
Number of employees:	
Number of participants attending the group session: (please provide relevant details)	
Number of participants from the different branch or premises:.....	
Number of participants from different businesses:	
As the owner of this business, I declare that the information provided is both accurate and correct	
Signature: Date:	

PLEASE NOTE:

1. Host business is to ensure wherever possible that all attendees nominated participate in group session.
2. The OSH consultant will provide you with up to five hours of free advice and meet all travel costs. However, any costs for consultation beyond the five-hour limit will need to be met by your business.
3. WorkSafe does have a legal requirement to respond to complaints and incidents. Employers who are part of the ThinkSafe Small Business Assistance Program will not be exempt from this procedure.

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