

# Example

<b>Hazardous Substances Register Index</b>				
Company: XYZ Laboratories Pty Ltd			Date: 6/11/08	
Worksite: Perth Laboratory			Contact: J Bloggs	
Name of substance	Supplier <i>optional</i>	Hazardous Y/N	MSDS issue date*	Risk assessment <small>(Date &amp; record of assessment outcome and assessor where risk is not significant OR reference to assessment report where risk is significant. Assessment is optional for substances not classified as hazardous.)</small>
Bright Wash	Hunter Supplies	N	7/2008	Not required
Ethylene oxide	BDH Chemicals	Y	9/2006	Assessed 01/10/07. Risk significant but controlled, see report RA1.
Superclean whiteboard cleaner	AAA Chemicals	Y	1/2006	Assessed 6/11/08. Risk not significant due to small quantities held & used and method of application minimising skin contact – assessed by J. Bloggs.
Sulfuric acid 98%	BDH Chemicals	Y	12/2007	Assessed 15/11/07. Risk significant and actions taken, see report RA2.
Morning Fresh	Woolworths	N	2/2008	Not required
Sodium bicarbonate	BDH Chemicals	N	6/2007	Not required
Xylene	Merck	Y	1/2009	Assessed 15/01/09. Risk not significant due to small quantities used and controls in place (fumehood, fumehood maintenance program, PPE, PPE maintenance and replacement program, staff training) – assessed by J. Bloggs.

\* MSDS must be less than five years from date of issue.

Registers may be in any format, however must contain at least the name of all hazardous substances used, the MSDS and a **record** of risk assessments. A risk assessment **report** must also be prepared for any assessment which identifies a **significant** risk of injury or harm.

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