



# Form 9

# Application for copies of documents

**IMPORTANT** – If requesting copies of documents lodged please contact the Associations Registration section on 9282 0764 to obtain a pricing prior to submitting this application form.

Applications should be processed between 3 and 5 working days from receipt by the Department and will be issued to the contact person via the preferred method of communication. **Please note document requests involving certification can not be issued electronically.**

Date Received	Job Number
This section is for Office Use only	

## Document(s) Requested

I am requesting copies of documents from:

Name of Association:

Incorporated Association Registration Number (IARN) *(if known)*

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Please indicate which document/(s) you require:

- Copy of **Duplicate Certificate** of Incorporation **\$12.20**
- Uncertified copy of the **current rules (constitution)** **\$31.00**
- Uncertified/Certified\* **copy of documents lodged** **Price on enquiry**

*Please provide details of the document requested*

*\*Please strike out whichever is not applicable*

## Contact Person

Title  Mr  Mrs  Ms  Miss  Other: ▶

Full Name:

Address:   
Post Code:

Telephone:  Mobile:

Fax:  Email:

Preferred method of communication  Email  Post

## Credit Card Payments

Credit Card Type:  VISA  MASTERCARD Amount \$

Card Number:  /  /  /  Expiry:  /

Cardholder Name:  Signature: